

Hillcrest Fire Department Hall Rental

Name of Lessee: _____

Contact Person: _____

Phone Number: _____

Address: _____

Date of Use: _____

Date to Return Key: _____

This agreement is made between Halfmoon Fire District #1 and, the lessee for rental of the facility. It is agreed by the lessee as follows:

1. Lessee has inspected the facility prior to use and lessee agrees that the facility is in satisfactory condition.
2. Lessee agrees to pay a rental fee of \$150.00 for use of the facility for the above date. Lessee understands that until such time as the rental fee is received, the date will not be held as "reserved" by the company. Said fee is non-refundable, without exception.
3. Lessee agrees to pay a deposit of \$50.00; said deposit shall be returned to the lessee at the end of the rental period only if the company determines the facility is clean and restored to the same or better condition than at the beginning of the lease period. All garbage must be emptied, floors cleaned, bathrooms cleaned, kitchen cleaned (if used), tables and chairs put away, etc.
4. Lessee understands that the lessee is responsible for all guests of the lessee. Lessee shall not allow any guests in the firematic areas of the facility; specifically there shall be no guests in any of the following areas: the engine bays, any location, on or near the fire trucks, etc, firefighters lounge; and there shall be absolutely no one allowed near or on the fire trucks or fire equipment. In the event of an emergency or fire call, lessee and lessee's guests shall make their best efforts to not interfere with the fire company's response. There shall be no parking in any area near, in front of, or close to the fire trucks which may need to leave if there is a pending emergency.
5. A key shall be provided to lessee. Lessee is responsible for return of key on the date specified above.
6. Lessee shall provide adequate insurance with at least \$300,000 in liability coverage for use of the facility. As proof of the insurance the lessee shall provide a copy of the declaration page of their home owner's insurance policy. The copy of the declaration page must be in place prior to the facility use date or the facility use will be cancelled. Note: Commercial entities shall provide adequate insurance (at least \$1,000,000 in liability coverage) for use of the facility naming Halfmoon Fire District #1 and the Hillcrest Fire Department, as additional insureds. Said insurance must be in place prior to facility use date or the facility use will be cancelled.
7. No alcoholic beverages are permitted; no exceptions.
8. Smoking is not permitted within the building; no exceptions.
9. Please ensure children are properly supervised at all times as this is an emergency facility and safety is required.

10. Lessee agrees to personally and on behalf of any company lessee is respecting indemnity, defend, and hold Halfmoon Fire District #1 and Hillcrest Fire Department harmless from any claim arising out of its acts or omissions and from any and all losses whatsoever, whether for personal injuries or property damage, including but not limited to the cost of litigation, all attorneys' fees incurred, filing fees, and expenses of each and every nature.
11. There are no oral agreements of the parties. This agreement shall supersede all other and prior understandings of the parties.

THE ABOVE IS AGREED TO IN ITS ENTIRETY:

Lessee Signature: _____

Print Name: _____

I, authorized official of the Halfmoon Fire District #1 and/or Hillcrest Fire Department, acknowledge receipt of Lessee's fee for use of the facility and in further receipt of a copy of the declaration page of lessee's home owners insurance policy with at least \$300,000 in liability coverage or for commercial entities adequate insurance (at least \$1,000,000 in liability coverage) naming Halfmoon Fire District #1 and Hillcrest Fire Department as additional insureds at the above address.

APPROVED BY:

Authorized Official
Hillcrest VFD

Authorized Official
Halfmoon Fire District #1

DISTRIBUTION:

Lessee: copy of facility use permit, copy of signature page

Department: file copy of filled out facility use permit, file copy of signature page, file copy of lessee insurance documentation.